

## **ST. JUDE LIAISON**

The Grand Vice President for Student Affairs (GVPSA) shall recognize when the need for quality involvement with St. Jude Children's Research Hospital (our national philanthropy) requires additional assistance. This Project Director will be known as the St. Jude Liaison.

### **Qualifications:**

Qualifications to serve as St. Jude Liaison include membership as a Student or Alumnus Brother and good standing within the Fraternity. It is highly recommended that the individual be effective with time management and that accepting this position would not interfere with personal or professional obligations. Candidates should be very organized and have the ability to keep track of dates and provide reminders as needed in the relationship with our national philanthropy.

Candidates for the position must submit an application for Liaison to the Executive Director and Grand President for the EC's review.

### **Appointment/Term:**

The St. Jude Liaison will be appointed by the Grand President according to the Fraternity's Constitution. The appointment shall last either two years or until the term of the current EC is complete at which time it will be the decision of the current/new EC to appoint/re-appoint. Appointment will be considered and made only if there is a recognized need for assistance and not merely to fill the position.

### **Duties/Expectations:**

The St. Jude Liaison serves as the Phi Delta Chi representative to our national philanthropy, St. Jude Children's Research Hospital, and will communicate with St. Jude representatives on a regular basis. The St. Jude Liaison serves under the Grand Vice President for Student Affairs, helping develop and execute Fraternity-wide endeavours for St. Jude Children's Research Hospital.

Some assigned tasks may include:

- Communicate with the national and regional St. Jude representative(s) to form strategic plans for our ongoing philanthropic partnership
- Coordinate correspondence to the Chapters and alumni of Phi Delta Chi about St. Jude endeavours
- Track our national Fraternity's progress towards established St. Jude fundraising goals
- Facilitate communication efforts with Fraternity communications team to disseminate St. Jude related information to Chapters
- Facilitate and coordinate opportunities for further partnerships related to fundraising with St. Jude
- Coordinate St. Jude-related awards and recognition programs for Chapter fundraising efforts
- Relay and provide information and media for external communication (i.e. social media)
- Attend the Officer Training Retreat.