

PROJECT DIRECTOR FOR RITUAL RESOURCES

The Grand Vice President for Collegiate Affairs (GVPCA) shall recognize when there is a need to generate tools and resources to educate the Brotherhood of Phi Delta Chi with Ritual. The GVPCA should assess the amount of work needed and develop a plan to form a committee or seek a Project Director for Ritual Resources.

Qualifications:

Qualifications to serve as Project Director(s) for Ritual Resources include membership as a Brother in good standing within the Fraternity. It is highly recommended that the individual(s) be knowledgeable in Ritual operations including Formal Meetings and Initiation. It is preferable for the candidate(s) to be familiar with the Candidate Education Manual. It is acceptable to appoint both an alumnus and collegiate to meet the age and experience level differences of the subsets of Brothers.

Candidates for the position must submit a written application for Project Director to the Executive Director and GVPCA for the EC's review.

Appointment/Term:

The Project Director(s) for Ritual Resources will be appointed by the Grand President according to the Fraternity's Constitution. The appointment shall last either one year or until the services of the position are completed, if less than one year. Appointment will be considered and made only if there is a recognized need for assistance and not merely to fill the position.

Duties/Expectations:

The Project Director for Ritual Resources shall utilize their expertise to create tools and resources that will assist in the education of Ritual. The Project Director(s) collaborates with the Grand Vice President for Collegiate Affairs and Executive Council to complete drafts of content, finalize resources, and develop dissemination plans. Some assigned tasks may include:

- Update the Officer Training Course for Regional Conferences for Ritual education.
- Develop educational materials for Collegiate Chapters to educate their members.
- Review and suggest changes to the Candidate Education Manual to reflect current Constitution, Bylaws, and Policies.

The Project Director(s) for Ritual Resources shall not make decisions on whether or not to move forward in pursuing a new tool or resource, but rather, bring ideas to the GVPCA and/or EC for strategic input and a collaborative decision. It is the expectation that the GVPCA communicate with the Project Director(s) no less than once monthly. Project Director(s) for Ritual Resources requires a volunteer time commitment of approximately twelve hours per month.

Reimbursement:

The Project Director(s) for Ritual Revisions will not receive a stipend, but rather, will be reimbursed for expenses that are associated with completing assigned tasks and have been pre-approved by the EC.